



**Community
Foundation**
of the
Dan River Region

541 Loyal Street • Danville, VA 24541 • 434.793.0884 • www.cfdr.org

2018 FINAL GRANT REPORT FORM

Please complete and return **upon 30 days of completion of the project but no later than December 14, 2018** to The Community Foundation, 541 Loyal Street, Danville, VA, 24541.

Reporting Organization: _____

Project Purpose: _____

Amount of Grant: _____ **Date of Grant:** _____

1. Fiscal report: How were the funds expended? Please be as specific as possible by attaching a summary of expenses along with *copies of cancelled checks and receipts*. Any remaining or unaccounted for funds must be returned to the Community Foundation by December 14, 2018, as clearly stated in the Memorandum to Organizations Receiving Grant Assistance that your Board President signed.

2. Impact Statement: Please describe the impact the Foundation's grant had on your program as well as the community as a whole. **Attach one additional sheet of paper explaining the impact of these funds. Be specific. Give Examples. Address the following:**

1. Need or opportunity that was met or problem solved.
2. Outcomes – this includes increased knowledge or changed behavior and measurements used.
3. Challenges encountered with the project/program and how they were met, etc.
4. Additional information or comments.

3. Provide a one or two sentence statement sharing how this grant has changed or touched lives.

4. Send photos of your grant project or general photos of your organization. Enclose a hard copy of the photo(s) or E-mail them to morgan@cfdr.org if possible.

Person completing form: _____ Title _____

Phone _____ Date _____