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## 2023 INTERIM GRANT REPORT FORM

If your project has not been completed, please complete this form and returnto The Community Foundation, Attn: Traci Petty, 541 Loyal Street, Danville, VA 24541 **by June 23, 2023.**

**Reporting Organization:** **Organization Name Here**

**Project Purpose:** **Purpose of Project Here**

**Amount of Grant:** **Grant Amount Date of Grant:** **Grant Date1**. **Fiscal report:** Please detail what funds have been spent. Please be as specific as possible by attaching a summary of expenses with *copies of* *cancelled checks and receipts*. If funds have not been spent, please note how and when funds are to be used prior to December 15, 2023.

**2. Progress Statement:** Please describe the progress of your project up to this point, along with a timeline for completion. Discuss the ways your project is impacting your program and/or community. Address any challenges you are encountering with your project. Attach an additional page, if necessary.

**Progress Report**

**This form is available for download as a Microsoft Word document at https://www.cfdrr.org/grants/applying-for-a-grant/**

Person completing form: Name Of Person Title: Title Of Person Date: Date

Phone: Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:Email