



DISTRIBUTION COMMITTEE
November 17, 2022
3:00 p.m.
In Person – Community Foundation

Agenda

Welcome and Chairman’s RemarksSteve Bass

September 21, 2022 Distribution Committee Minutes.....Steve Bass

Site Visit Impressions/Grant ReviewSteve Bass

- Fully Funded
- Partially Funded
- No Funding

Process Review and Issues DiscussionTraci Petty

Grant Reception.....Traci Petty

Next MeetingTraci Petty

AdjournmentSteve Bass



Community Foundation *of the* Dan River Region

MINUTES

The Community Foundation Distribution Committee September 21, 2022

Present: Steve Bass, Ginny Foster, Danielle Montague, Richard Dixon, Lee Farmer, Cookie Veal-Edmunds, Cathy Pulliam, Howard Graves, Sandy Saunders, Angeles Atkinson, Kathy Milam, Carole Holland.

Not Present: Richard Camp, Teresa Petty, Tiffany Hairston.

Steve Bass, Chairman, called the meeting to order at 3:15 pm.

Conflicts of Interests – Mr. Bass requested that members of the Distribution Committee note any conflicts they may have on their Conflict-of-Interest Disclosure Statement that was placed in their meeting packet. He reminded all members to abstain from voting should they have a conflict.

May 5, 2022 Distribution Committee Minutes – Mr. Bass presented the minutes from the May 5, 2022, Distribution Committee meeting. The minutes were approved on a Foster/Farmer motion.

Quarterly Grants Report – Carole Holland pointed out that the Quarterly Grants Report was included with the Distribution Committee Packet emailed by Traci Petty on September 9, 2022, but cannot be approved at this time due to outstanding Donor Advised recommendations.

2022 Distribution Related Issues – Carole Holland referenced two issues that were included in the emailed packet regarding problems with the process. Those issues will be discussed at the November meeting as decisions to handle were made for this grant cycle but need further discussion regarding how to handle moving forward.

DRF Guidelines – Carole Holland advised there are guidelines for the DRF funding and those have been included in the Distribution Committee Packet, emailed out by Traci Petty on September 9, 2022. Those will be discussed more in depth at the November meeting of the Distribution Committee.

Site visits – Carole Holland notified the committee that there are 21 applicants who have not received funding in the last five years or who are new organizations. Should these organizations be granted full or partial funding during the meeting, a site visit will be necessary. Site visits will be discussed after the voting process.

Grant Process and Timeline – Carole Holland informed committee members that voting would take place by lifting one of four colored cards: orange (no funding), yellow (partial funding), green (full funding), and pink (conflict). Carole Holland advised that a

spreadsheet with applicant's averaged scores was provided. Steve Bass stated that we have far more requests than funding. He reminded the committee that they are voting on funding status and will not approve actual funding amounts as this will occur at the Distribution Committee Meeting in November.

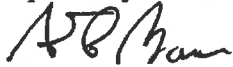
Grant Review – Steve Bass presented the preliminary review of 73 grant applications. Committee members voted no funding for 2 grant applications. Committee members voted partial funding for 45 grant applications. Committee members voted full funding for 24 grant applications. Committee members voted in a tie for 2 grant applications. Committee members had additional questions for Presbyterian Homes & Family Services, Inc., DBA Humankind (funding request was for staffing) and Piedmont Community College (two requests).

Site Visits – Carole Holland distributed a report showing the organizations requiring a site visit and asked committee members to agree to one or two visits within the next three to four weeks. She advised that Traci would follow up with each member regarding visits.

Next Meeting – Steve Bass advised the next Distribution Committee Meeting is scheduled for Thursday, November 17th at 3:00 p.m.

There being no further business, the Chair, hearing no objection, declared the meeting adjourned at 4:50 p.m.

Respectfully submitted,



Steve Bass
Distribution Committee Chairman

	A	B	C	D
	Organizations - did not receive funding in last 5 years	Area:	Site Visit Board Member Name	Notes
1	Cascade School Community Center	Cascade	Teresa Petty	James Russell Anderson and Zora Carter Anderson Endowment recipient 2015. Danville Regional Foundation Fund recipient in 2008 and 2013. Clarence L. Giles Fund recipient in 2006.
2	Cascade Volunteer Fire Department	Cascade		James Russell Anderson and Zora Carter Anderson Endowment Fund recipient in 2012 and 2013. Faith Home Endowment Fund 2013. Danville Regional Foundation Fund recipient in 2009.
3	Chatham First	Chatham	Rick Dixon	Earl Allen and Elise M.G. Allen Fund in 2008 and 2013. James Russell Anderson and Zora Carter Anderson Endowment in 2013. Audrey F. Milner and Victor Millner Jr. Fund in 2008.
4	Town of Chatham Volunteer Fire Department	Chatham	Rick Dixon	
5	Smokestack Theatre Company	Danville	Danielle Montague	Arts and Cultural Fund Recipient in 2022. The Wednesday Club Endowment Fund in 2019.
6	Abundant Life World Outreach Church	Danville	Tiffany Hairston	
7	City of Danville Department of Parks and Recreation	Danville	Howard Graves	James Russell Anderson and Zora Carter Anderson Endowment Fund in 2008 and 2011. Faith Home Endowment Fund 2014.
8	VTT, LLC d.b.a. Global Center for Automotive Performance (GCAPS)	Danville	Steve Bass	
9	Hope Center Ministries	Danville/Cascade		
10	Reach Out and Read	Danville/Paths/Midlot		
11	Good Hope Equestrian & Regenerative Farm, Inc.	Halifax	Cathy Pulliam	
12	Milton Preservation and Beautification Society, Inc.	NC, Milton	Rick Dixon and Ginny Foster	
13	Semora Volunteer Fire Department	NC, Semora	Ginny Foster	Danville Regional Foundation Fund recipient in 2014
14	Animal Protection Society of the Northern Piedmont, Inc.	NC, Yanceyville	Lee Farmer	James Russell Anderson and Zora Carter Anderson Endowment recipient 2011 and 2014. Danville Regional Foundation Fund recipient in 2008 and 2009
15				

	A	B	C	D
16	Caswell County Emergency Services	NC, Yanceyville	Ginny Foster	
17	Caswell County Historical Association	NC, Yanceyville	Richard Camp	
18	Caswell Recreation Development Group	NC, Yanceyville	Richard Camp	
19	Presbyterian Homes & Family Services, Inc. DBA Humankind	Phone - Lynchburg	Sandy Saunders	
20	Virginia Repertory Theatre	Phone - Richmond	Steve Bass	

2022 Distribution Related Issues for Discussion

Issue 1—The Community Foundation Competitive Grant Cycle funds nonprofit organizations and government entities that serve Danville, Pittsylvania County and Caswell County. Government entities are allowed to file up to three applications under each city or county tax identification number. If an organization is a government entity that files under a city or county tax identification number, then they must submit a Letter of Support from the City or County Administrator or their Deputy Administrator. It was brought to our attention through the 2023 grant cycle that inside of both counties The Foundation serves, there are incorporated Townships that are assigned their own tax identification number. In this instance, the organizations do not fall under the existing guideline requirements. The applications filed this year included a letter of support from either the Town Manager or the Town Mayor. A listing of our service areas is provided below with the incorporated township names highlighted.

City of Danville--Danville City Manager—Ken Larking

Pittsylvania County--Pittsylvania County Administrator—None at this time 9/8/2022

Areas located in Pittsylvania County—Highlighted names indicate incorporated Towns

Blairs	Callands	Cascade
Chatham	Dry Fork	Gretna
Hurt	Java	Keeling
Long Island	Pittsville	Ringgold
Sandy Level	Sutherlin	

Caswell County--Caswell County Administrator—Bryan S. Miller

Areas located in Caswell County, North Carolina—Highlighted names indicate incorporated Towns

Yanceyville	Providence	Milton	Allison
Anderson	Ashland	Baynes	Bethel
Blackwell	Blanch	Camp Springs	Casville
Cherry Grove	Corbett	Covington	Estelle
Fitch	Frogsboro	Gatewood	Hamer
Hightowers	Jericho	Jones	Leasburg
Locust Hill	Matkins	Millesville	Osmond
Park Spring	Pelham	Pleasant Grove	Prospect Hill
Purley	Quick	Ridgeville	Semora
Shelton	Stony Creek	Swann	Topnot
Wallace Mill	West Yanceyville	Whitetown	

Issue 2—When an organization receives grant funding from The Community Foundation, there are two reports that are required to be submitted. The Interim Report is due in June to allow us to see if an organization is moving along with their project or if they have encountered obstacles. The Final Report is due in December to close out the grant for that funding year. We are encountering a lot of late filing of the Interim Report. I had to send out 14 reminder letters offering a second deadline of September 15. We would appreciate your input and suggestions regarding consequences for noncompliance with the terms of the Performance Grant Agreement signed by each organization.