



**Community  
Foundation**  
*of the*  
**Dan River Region**

**MINUTES**

**The Community Foundation Distribution Committee  
November 16, 2023**

**Present:** Steve Bass, Ginny Foster, Richard Dixon, Lee Farmer, Cookie Veal-Edmunds, Sheila Branch-Williamson, Dan Angell, Danielle Montague, Cathy Pulliam, Howard Graves, Sandy Saunders, Tiffany Hairston, Teresa Petty, Scott Barnes, Kathy Milam, Debielle Williams, Traci Petty

Rick Dixon, Chairman, called the meeting to order at 3:05 pm.

**September 20, 2023, Distribution Committee Minutes** – Mr. Dixon presented the minutes from the September 20, 2023, Distribution Committee meeting. The minutes were approved on a Branch-Williamson/Angell motion.

**September Distribution Report**-Traci Petty advised the committee that due to two changes the September Distribution Report was amended. The September Board Meeting Minutes will be amended to reflect the revised distribution total.

**December Distribution Report**-Traci Petty advised the committee that the December Distribution Report was included in their packet, but that it is still a draft at this point. The Fund for Halifax Advisory Committee has yet to meet so funding decisions have not been made to add to the report. It could also experience changes if Danville Regional Foundation does not approve of the original slate of organizations funded. The December Distribution Report is not presented to the board as a recommendation. Rick Dixon will present it for approval without a prior recommendation at the December 11, 2023, board meeting.

**Process Review and Discussion**-Traci Petty brought the spreadsheets created from the applications during the Competitive Grant Cycle, a listing of the funds available to the cycle and fund descriptions of how the money could be used; and passed those around to the committee. She explained how the process worked in matching up the requests to funds that were designed to serve those types of requests. She made sure that the committee understood that even though they fundamentally decide funding amounts for organization requests, she must adjust when there isn't enough money available for a particular request. She pointed out and each adjustment made to make the funding accurately match the fund agreements provisions. She answered all questions and advised the committee if they had any further questions to please give her a call or stop by to see her.

**Site Visits/Grant Reviews** – Site visits were performed for nine organizations that were new applicants or had not had a visit in five or more years. Traci Petty reminded the committee that in the event they are unable to complete their assigned site visit to please let her know so she or

another committee member may complete it for them. Each member read their site visit summary and discussed the merits of the organization. The conversations were helpful and resulted in two organizations (Danville Church and Community Tutorial and Kuumba West African Dance Company) receiving additional funding as well as two organizations losing funding (Haven of the Dan River Region and Young Life).

### **Funding Reductions –**

- Haven of the Dan River Region applied for implementation of the H.A.R.T.S. program, an intensive amount of work to accomplish in one year. Due to recently losing their Executive Director the committee did not think the organization would be able to hire someone and implement the program in one year. It was decided that no funding would be awarded to Haven this cycle.
- Rick Dixon made a site visit to Young Life and discovered through their website that on a national level they have a discrimination issue involving sexual orientation of employees and attendees. The committee decided that no funding could be given due to our nondiscrimination policy. It was also decided that we would add a nondiscrimination confirmation question to our grant application in addition to our nondiscrimination policy being included in our Performance Grant Agreement.

**Funding Increases**-Due to the decisions to withhold funding to Haven and Young Life this placed \$28,000 back into the total amount available. Traci Petty advised that she could use the \$28,000 to restore all the organizations back to the original amounts determined by the voting at the September Distribution Committee Meeting.

There would be \$5,749.13 leftover that she recommended giving to Danville Church and Community Tutorial since they had experienced a drastic cut in funding from the previous year. This organization is focused on taking homework assistance and tutoring to the neighborhoods using licensed teachers. This is a priority for us through our strategic plan focus of improving educational outcomes and it overcomes the transportation issue experienced so frequently with children in Danville. After discussion, the decision was made to split the \$5,749.13 between Danville Church and Community Tutorial and Kuumba West African Dance Company.

Howard Graves moved to accept the increases and decreases in funding for these organizations and Sheila Branch-Williamson seconded. The vote was unanimous for approval.

The committee expressed that if there was additional funding available, they would like it to be distributed evenly between the numerous fire department applications.

**Next Meeting** – Traci Petty advised the next Distribution Committee Meeting is scheduled for Wednesday, May 1, 2024, at 3:00 p.m. and passed out a flyer listing the next three Foundation meetings and events.

**Grant Reception** -- Traci Petty advised that the Grant Reception would be held Wednesday, January 10, 2024, 2:30 pm at the Ballou Park Recreation Center.

There being no further business, Sheila Branch-Williamson moved to adjourn the meeting and Danielle Montague seconded. The Chair, hearing no objection, declared the meeting adjourned at 5:15 pm.

Respectfully submitted,



Rick Dixon  
Distribution Committee Chairman