



Governance Committee Meeting Minutes
April 23, 2024
11:55 a.m.

Present: Angeles Atkinson, Steve Bass, Scott Barnes, Kerri Burchett, Rick Dixon, and Kathy Milam

Angeles Atkinson, Chairperson, called the meeting to order at 11:55 a.m.

Minutes from the April 25, 2023 meeting were approved as presented on a Dixon/Burchett motion.

General Nominating Process: Kathy Milam introduced the general nominating process and summarized materials provided with the meeting agenda.

- a) Board Member Responsibilities document
- b) Board Skills Matrix-This grid indicates skills, experience and knowledge of current board members. It is a valuable tool for discerning strengths and weaknesses, specifically indicating where the board is under-represented, and where greater consideration is needed as we seek to replace board members. Kathy stated that National Standards reaccreditation requires a documented discussion about diversity using community composition data from a board diversity matrix. A brief discussion followed during the course of the meeting.
- c) Board and Officer Positions to be filled for FY2024-2025-This document lists board members, officers, committee leadership positions, committee affiliations, and terms.

National Standards Reaccreditation Conversation about Diversity: Angeles spoke about remaining mindful of the importance of a diverse board of directors. She is pleased with the current level of board diversity. It was noted by Scott Barnes that we lack participation by black males. We currently have one black male serving on the board. One potential new board member is a black male.

2024-2025 Vacancies: Four positions need to be filled, as three current board members rotate off on June 30, 2024, and a position remains open from earlier in the year. The three board members rotating off June 30 are Ginny Foster, Teresa Petty, and Lee Farmer. Sylvia Brooks resigned early in the fiscal year, at the start of her first term.

Name Potential New Members, Alternates and Contacts:

The following people were most highly recommended as potential new board members from the list of suggestions given by current board members and staff:

Becky Yeatts: a CPA and business woman recommended by Angeles for the finance committee. (Angeles will contact)

Elizabeth Hurt: an attorney who lives in Chatham and practices law in Halifax; involved, known, roots here, good perspective, to serve on distribution committee. (Rick will contact)

Walter Gunn: a businessman with a long-standing relationship with CFDRR including an endowed scholarship, to serve on distribution committee. (Kathy will contact)

Jo Silvers: an active, dedicated community volunteer, known for her service to Danville Concert Association, Garden Club of Danville and Wednesday Club; suggested by Debra Dodson, to serve on distribution committee. (Steve will contact)

Helm Dobbins, alternate if someone else declines, to serve on finance committee. (Steve will contact)

Dan Pleasant and Gordon Bendall were suggested as possible future representatives for Caswell County.

2024-2025 Officer and Committee Appointments: The following slate of officers was discussed, and contact will be made to confirm acceptance of responsibility.

President-Steve Bass (agreed to serve)

Vice-President-Vince Kania, Jr. (Scott will confirm)

Past-President-Scott Barnes (agreed to serve)

Secretary-Rick Dixon (agreed to serve)

Treasurer-Sheila Williamson-Branch (Angeles will ask; she will move to finance committee)

At-Large-Kerri Burchett (agreed to serve)

The following committee leadership appointments were suggested:

Finance Chairperson-Bill Riddle (Angeles will confirm)

Finance Vice-Chairperson-Jennifer Hiltwine (Kerri will ask)

Distribution Chairperson-Danielle Montague (Kathy will ask)

Distribution Vice-Chairperson-Cathy Pulliam (Angeles will ask)

It was recommended to ask Dan Angell to move from the distribution committee to the finance committee along with Sheila Williamson-Branch. (Kerri will contact Dan)

Angeles requested that all conversations take place by Friday, April 30 to confirm appointees.

Board Governance Checklist Review: On a Barnes/Burchett motion all approved progress on the annual board checklist.

With no further business, the meeting adjourned at 1:15 p.m.

Respectively submitted,



Angeles Atkinson

Governance Committee Chairperson