



# Community Foundation *of the* Dan River Region

541 Loyal St • Danville, VA 24541 • 434.793.0884 • [www.cfdr.org](http://www.cfdr.org)

## **AGENDA FINANCE COMMITTEE MEETING**

**August 25, 2025  
12:00 P.M.**

- Welcome and Chairman's Remarks ..... Bill Riddle, Chairperson
- May 19, 2025 Minutes ..... Bill Riddle
- Financial Report ..... Sheila Williamson-Branch, Treasurer
- Investment Fee Comparison Review ..... Katy Jones, Comptroller
- Investment Analysis Review and Discussion..... Seth Lynn, Dahab and Associates Senior Consultant
- Cash Availability ..... Katy Jones
- Financial Software Conversion Update..... Katy Jones
- Fiscal Year 2024-2025 Audit Status Update..... Katy Jones
- Annual Appeal ..... Dan Hayes, Executive Director
- Policy Reviews ..... Bill Riddle  
    Policy For Booking Pledges
- Adjournment ..... Bill Riddle
- Next Meetings:
- Called Meeting for Audit Review, date to be determined
  - Quarterly Board Meeting: September 22, 2025, at 4:00 p.m.
  - Finance Committee meeting: November 17, 2025, at 12:00 p.m.



## **FINANCE COMMITTEE MEETING MINUTES**

**May 19, 2025**

The meeting commenced at 12:02.

The February 10, 2025 Minutes were approved on a motion from Dobbins/Angell.

Sheila Williamson-Branch, Treasurer, asked that we refer to the analysis provided by Katy. She asked us to note that:

- Since July 1 our asset value has increased 4M, mostly from donations. There is still volatility in the market, and we expect it to continue.
- Gifts and Bequests are down compared to last year, but last year we had a large gift for the Marshall Fund.
- We have \$2.4 million in unrealized losses for the quarter but still have a \$1M increase in asset value because of donations.
- The administrative budget has some lines that are over budget, but overall, we plan to be under budget for the year.
- Staff has asked to close the checking account at First Citizens used for credit card deposits. It is no longer necessary to have two deposit accounts. Motion passed on initiation from Yeatts/Burchett. This will be reported to the Board.

Seth Lynn, Dahab and Associates Senior Consultant introduced Bill Dahab, Dahab and Associates CEO. They led an Investment Analysis Review and Discussion. The current recommendation is to change nothing and keep our asset mix the same.

Katy Jones, Comptroller, reviewed the Cash Availability report. There are sufficient funds to cover upcoming expenses in the next quarter. There will be no need to liquidate assets from the investment pool. Scott asked about the CD that matures in August. On a motion by Hiltwine/Burchett, the decision was made to cash out the CD at maturity and move the money to our IMA#2 account.

Katy Jones gave a Financial Software Conversion Update. Currently, we are inputting data into both the old and new software. We do have some problems with the new software to resolve, but nothing abnormal. We expect to be completely switched over to Akoyago by year end.

Bill reviewed the Special Initiatives Fund Contribution request. After discussion, a motion was made by Yeatts/Hiltwine to transfer \$50,000 to the CFDRR Special Initiatives fund from the Administrative Fund. This will be voted on at the board meeting.

Katy Jones presented the Fiscal Year 2025-2026 Proposed Budget. The primary difference from previous years is that this budget includes a more accurate reflection of administrative fee revenue from funds. She stated that it is a conservative budget with a low prediction of revenue and the opposite is true for expenses. The budget also includes a \$50,000 transfer to the CFDRR Special Initiatives fund that will still be voted on next year at this time. The budget was approved on a motion from Burchett/Angell. This will be voted on by the board.

Bill Riddle shared the policies up for review:

Credit Card Policy accepted as changed on a motion from Burchett/Yeatts.

Gift Acceptance Policy accepted as changed on a motion from Angell/Burchett.

There being no further business, the meeting was adjourned at 12:55 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'WR' followed by a large, sweeping flourish that extends to the right.

Bill Riddle  
Finance Committee Chair

Next Finance Committee meeting: August 25, 2025, at 12:00 p.m.

**Financial Statement Consolidated**  
**Community Foundation of the Dan River Region**  
**Balance Sheet (Unaudited)**  
**Statement of Financial Position**  
**6/30/2025**

	Month Ending 6/30/2025	Previous FY Ending 6/30/2024	Previous Year Ending 6/30/2024
<b>ASSETS</b>			
Petty Cash	78.51	94.58	94.58
Checking	57,706.19	211,051.20	211,051.20
Credit Card Checking	0.00	11,806.19	11,806.19
Non Endowed Money Market	14,355.68	577,876.64	577,876.64
Certificate of Deposit	119,019.49	113,257.37	113,257.37
Life Insurance	19,024.75	17,988.87	17,988.87
Investment Management Account #2	1,612,220.46	3,414,013.31	3,414,013.31
Investments in Equity Pool - Endowed	74,215,476.16	61,305,513.60	61,305,513.60
Prepaid Expenses	1,420.26	16,249.69	16,249.69
Furniture and Equipment	0.00	33,579.02	33,579.02
Accum. Depreciation-Furniture	0.00	(33,501.73)	(33,501.73)
Computer Hardware/Software	0.00	21,334.29	21,334.29
Accum. Amortization - Computers	0.00	(20,538.47)	(20,538.47)
Real Estate - Office	331,159.18	323,014.18	323,014.18
Accum. Depreciation - Office	(221,671.77)	(209,309.84)	(209,309.84)
Accrued Interest	60,532.98	36,860.42	36,860.42
<b>Total Assets</b>	<b>\$76,209,321.89</b>	<b>\$65,819,289.32</b>	<b>\$65,819,289.32</b>
<b>LIABILITIES</b>			
Grants Payable	0.00	0.00	0.00
Accounts Payable	0.00	0.00	0.00
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND BALANCES</b>			
Fund Balance - Historic Gifts	56,878,227.14	53,351,989.65	53,351,989.65
Fund Balance - Net Earnings	17,380,843.68	10,784,727.30	10,784,727.30
Fund Balance - Available	1,950,251.07	1,682,572.37	1,682,572.37
<b>Total Fund Balances</b>	<b>76,209,321.89</b>	<b>65,819,289.32</b>	<b>65,819,289.32</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>\$76,209,321.89</b>	<b>\$65,819,289.32</b>	<b>\$65,819,289.32</b>

**Financial Statement Consolidated**  
**Community Foundation of the Dan River Region**  
**Profit & Loss Statement/Statement of Activities (Unaudited)**  
**For the Twelve Months Ending 6/30/2025**

	Current Month 6/30/2025	YTD - Current 6/30/2025	YTD - Prior Year 6/30/2024
<b>REVENUES</b>			
Gifts & Bequests (Historic)	100,477.40	3,503,433.26	11,924,398.59
Gifts & Bequests (Avail)	550.75	318,324.31	316,930.00
Inter-fund Gifts (Historic)	0.00	22,804.23	34,858.05
Inter-fund Gifts (Avail)	50,000.00	122,970.00	29,278.00
Special Grant Income	0.00	0.00	0.00
Ordinary Income	0.00	0.00	40.00
Interest/Dividend Income	275,973.71	1,402,326.56	1,280,932.50
Realized Gain/Loss	36,124.13	547,537.84	(52,221.25)
Unrealized Gain/Loss	2,535,626.28	7,221,221.65	5,034,370.17
Misc Revenue	0.00	0.00	494.34
Administrative Fees Received by CFDRR	0.00	636,277.01	543,447.51
Total Revenues	<b>\$2,998,752.27</b>	<b>\$13,774,894.86</b>	<b>\$19,112,527.91</b>
<b>TRANSFERS</b>			
Spend Policy Transfers-Net Earnings	0.00	1,712,397.00	1,623,442.00
Spend Policy Transfers-Available	0.00	(1,712,397.00)	(1,623,442.00)
Transfers - Historic Gifts	0.00	0.00	0.00
Transfers - Available	0.00	0.00	0.00
Total Transfers	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>EXPENSES</b>			
Grants Voted	39,350.00	2,014,078.72	1,861,561.39
Investment Mgt. Fees	15,012.06	194,928.90	159,060.17
Administrative Fees Paid by Funds	0.00	627,798.01	536,330.34
Salaries	22,279.63	275,458.26	217,093.86
Employee Benefits	5,277.43	51,847.77	38,983.44
Insurance	374.00	8,927.03	8,933.04
Utilities and Fuel	319.15	3,948.76	3,693.91
Telecommunications	315.48	3,798.70	3,775.98
Legal & Consult. Services	0.00	0.00	25.00
Accounting & Contract Services	466.00	21,088.75	36,676.04
Office Supplies	449.35	2,447.97	2,734.09
Mailing Expense	0.00	4,559.63	4,092.19
Building Maintenance	195.00	5,157.25	6,870.14
Promotion/Marketing/Advertising	1,709.00	4,877.08	17,996.46
Donor Services & Receptions	(543.71)	19,184.84	8,776.64
Development & Strategic Initiatives	0.00	7,159.38	0.00
Project Grant expense	(10,060.18)	0.00	0.00
Printing & Reproduction	394.60	2,132.12	1,441.54
Dues & Subscriptions	3,525.00	6,802.00	3,940.00
Software	4,910.06	87,528.16	61,937.34
IT/Server Expense	1,919.32	14,567.96	0.00
Website Design & Maintenance	150.00	1,895.88	1,800.00
Meetings	186.80	1,427.32	1,417.01
Board Development	68.68	1,400.74	1,060.81
Staff Development	1,592.55	2,256.36	1,177.00
Conference and Travel	(537.50)	1,162.31	387.33
Furniture & Equipment	3,565.98	5,086.98	4,480.64
Bank Fees	187.64	1,531.37	1,097.10
Licenses & Permits	0.00	75.00	50.00
Other Expenses	0.00	500.00	1,038.89
Depreciation Expense	1,227.36	13,235.04	14,213.88
Total Expenses	<b>\$92,333.70</b>	<b>\$3,384,862.29</b>	<b>\$3,000,644.23</b>
Net Activity	<b>\$2,906,418.57</b>	<b>\$10,390,032.57</b>	<b>\$16,111,883.68</b>

**Financial Statement Consolidated**  
**Community Foundation of the Dan River Region**  
**Administrative Budget vs. Actual Monthly**  
**Statement of Activities (Unaudited)**  
**For the Twelve Months Ending 6/30/2025**

	Current Month	YTD - Actual	Budget v. Actual	Annual Budget
<b>REVENUES</b>				
Gifts & Bequests Available	500.00	8,950.00	1,700.00	7,250.00
Interfund Gifts Available	0.00	22,970.00	(391.00)	23,361.00
Ordinary Income	0.00	0.00	0.00	0.00
Interest and Dividend Income	3,891.57	49,272.97	15,272.97	34,000.00
Realized Gain/Loss	0.00	4.22	4.22	0.00
Unrealized Gain/Loss	247.50	2,043.86	2,043.86	0.00
Miscellaneous Revenue	0.00	0.00	0.00	0.00
Admin Fees	0.00	636,277.01	143,161.01	493,116.00
Total Revenue	<b>\$4,639.07</b>	<b>\$719,518.06</b>	<b>161,791.06</b>	<b>\$557,727.00</b>
<b>TRANSFERS</b>				
Total Transfers	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>
<b>EXPENSES</b>				
Inter-fund Grants	50,000.00	50,000.00	(50,000.00)	0.00
Salaries	22,279.63	275,458.26	30,712.74	306,171.00
Employee Benefits	5,277.43	51,847.77	5,328.23	57,176.00
Insurance	374.00	8,927.03	(52.03)	8,875.00
Utilities & Fuel	319.15	3,948.76	51.24	4,000.00
Telecommunications	315.48	3,798.70	311.30	4,110.00
Legal/Consulting & State License	0.00	0.00	1,000.00	1,000.00
Accounting Services	466.00	21,088.75	(88.75)	21,000.00
Office Supplies	449.35	2,447.97	52.03	2,500.00
Mailing Expense	0.00	4,559.63	(59.63)	4,500.00
Building Maintenance	195.00	5,157.25	6,842.75	12,000.00
Project Grant Expense	(10,060.18)	0.00	0.00	0.00
Promotion/Marketing/Advertising	1,709.00	4,877.08	797.92	5,675.00
Donor Services & Receptions	(543.71)	19,184.84	315.16	19,500.00
Development & Strategic Initiatives	0.00	7,159.38	4,940.62	12,100.00
Print & Reproduction	394.60	2,132.12	367.88	2,500.00
Dues & Subscriptions	3,525.00	6,802.00	1,798.00	8,600.00
Software	4,910.06	87,528.16	(31,378.16)	56,150.00
IT/Server Expense	1,919.32	14,567.96	(97.96)	14,470.00
Website Design & Maintenance	150.00	1,895.88	4.12	1,900.00
Meetings	186.80	1,427.32	572.68	2,000.00
Board Development	68.68	1,400.74	99.26	1,500.00
Staff Development	1,592.55	2,256.36	1,343.64	3,600.00
Conference and Travel	(537.50)	1,162.31	837.69	2,000.00
Furniture and Equipment	3,565.98	5,086.98	(86.98)	5,000.00
Investment/Bank Fees	593.11	6,627.14	(5,302.14)	1,325.00
Licenses & Permits	0.00	75.00	0.00	75.00
Total Expenses	<b>\$87,149.75</b>	<b>\$589,417.39</b>	<b>(31,690.39)</b>	<b>\$557,727.00</b>
<b>Net Activity</b>	<b>(\$82,510.68)</b>	<b>\$130,100.67</b>	<b>130,100.67</b>	<b>\$0.00</b>

**The Community Foundation of the Dan River Region**  
**Investment Fee Comparison**  
**As of June 30, 2025**

	<b>Investment Value at 6.30.25</b>	<b>Fee as % of FMV</b>	<b>unaudited FYE 6.30.25</b>	<b>FYE 6.30.24</b>	<b>FYE 6.30.23</b>	<b>FYE 6.30.22</b>
American Funds	6,668,775.70	0.00%	-	-	-	-
Atlantic Union	9,085,460.16	0.41%	36,938.75	24,917.40	23,183.81	23,446.87
ASB Allegiance Real Estate	1,279,317.53	0.99%	12,641.70	14,403.44	18,515.81	20,334.52
BOA/US Trust	2,398,109.64	0.79%	18,918.18	17,342.70	15,305.65	16,584.60
Boyd Watterson	1,444,825.00	0.00%	-	-	-	-
Dover St. Cayman	642,101.00 *	4.09%	26,269.00	41,629.00	33,430.00	28,987.00
John Hancock	1,231,026.35	0.00%	-	-	-	-
MA Res. Fund 1	-	0.00%	1,304.92	1,515.29	697.94	1,454.01
MA Res. Fund 2	177,698.18 *	1.60%	2,845.34	2,795.45	2,945.56	4,310.95
MREP 2008 Distressed	-	0.00%	-	-	13.44	53.86
Private Advisors	-	0.00%	-	-	-	177.00
TIFF Sec. Partners	-	0.00%	434.00	959.00	1,076.00	1,091.00
Vanguard	46,055,037.50	0.00%	-	-	-	-
Wells Fargo (Confluence)	1,650,191.45	0.89%	14,675.79	-	-	-
Wells Fargo (William Blair & Co.)	1,773,351.25	0.82%	14,598.77	-	-	-
Atlantic Union Peregrine- custodial fee		0.24%	4,397.36	3,757.02	3,254.20	4,157.67
Peregrine- investment mgmt. fee		0.51%	9,251.74	8,444.51	6,227.12	9,285.29
Peregrine total	1,809,582.40	0.75%	13,649.10	12,201.53	9,481.32	13,442.96
Subtotal	74,215,476.16		142,275.55	115,763.81	104,649.53	109,882.77
AUB IMA#2 (non-endowed funds)	1,612,220.46	0.60%	9,603.20	9,691.77	-	-
Dahab fee	74,215,476.16	0.05%	43,050.15	33,604.59	30,133.51	33,159.40
<b>Agrees to general ledger</b>			<u>194,928.90</u>	<u>159,060.17</u>	<u>134,783.04</u>	<u>143,042.17</u>

\* value at 3.31.25

Dahab and Peregrine are paid quarterly by check.

All other accounts are drawn directly out of the respective investment account and reported on the statement provided.

**Community Foundation of the Dan River Region**  
**Cash Availability Statement**  
**As of July 31, 2025**

<b><u>Cash Available Non-Endowed</u></b>	<b><u>Interest Rate</u></b>	<b><u>Current Balance</u></b>
Atlantic Union Bank-Checking (7406)	0.03%	\$ 60,706
Edward Jones-Certificate of Deposit (73-1-0) 3.3% interest, matures 8/18/2025, balance as of 6/30/2025 (CD to liquidated upon maturity)	3.30%	\$ 119,019
Atlantic Union Bank Non-Endowed Money Market (6607) (Temporary funds and deposits in transit)	48.00%	\$ 23,725
Atlantic Union Investment Management Account #2 (1701)		
Agency Emergency fund		\$ 25,000
Danville Regional Foundation Fund		\$ 9,533
Emergency Preparedness fund		\$ 268,688
Special Initiatives Fund		\$ 50,000
Veterans Memorial Fund		\$ 63,151
Administrative fund		\$ 1,150,000
	4.34%	\$ 1,566,372
<b>Total Non-Endowed Cash Available</b>		<b>\$ 1,769,823</b>

<b><u>Cash Available Endowed (Investment In Pool)</u></b>		<b><u>Current Balance</u></b>
Atlantic Union Bank-Endowed Flow Thru Money Market (8307)	0.25%	\$ 54,053
Atlantic Union Investment Management Account #3 (1704)	4.34%	\$ 2,333,117
Atlantic Union Investment Management Account #1 (1707)		\$ 47,095
Atlantic Union Peregrine Custody Account (1700)		\$ 7,294
BOA Trust Cash/Currency cash balance (2367), balance as of 6/30/2025	4.26%	\$ 50,900
Wells Fargo Advisors cash (6036 & 8410)	2.36%	\$ 100,428
<b>Total Investment In Pool Cash Available</b>		<b>\$ 2,592,888</b>

<b><i>Endowed Funds Cash Target (4% of total)</i></b>	<b>\$ 2,968,619</b>
<b><i>Actual Endowed Funds Cash Percentage</i></b>	<b>3.49%</b>

<b><u>Estimated Endowed Upcoming Cash Needs</u></b>	
Endowed Grant Distribution- October 1, 2025	\$ 218,000
Quarterly Administrative Fees- October 1, 2025	\$ 167,000
<b>Total Endowed Upcoming Cash Needed by October 1, 2025</b>	<b>\$ 385,000</b>
<b>Cash Available After Distribution</b>	<b>\$ 2,207,888</b>

\*The estimated endowed cash needs for this quarter are approximately \$385,000. This includes the quarterly administrative fees and grants due to be paid out at the beginning of October. Money will need to be transferred to the Atlantic Union checking account to cover all checks written. These funds (a) can be withdrawn from the Atlantic Union Endowed Flow Thru Money Market or Investment Management Account #3 of which there are sufficient funds already in cash or (b) can be liquidated from the investment pool to maintain the 4% target cash percentage.



## Community Foundation of the Dan River Region

### 2Q25 Performance Comments

August 25<sup>th</sup> 2025

#### 1. Economic and Market Environment (pages 1 to 4)

- 1..2..3 GREEN LIGHT! Don't you just LOVE a bull market?
- After April, the 2<sup>nd</sup> quarter made up for the 1<sup>st</sup> quarter as good things came into perspective.
- A rebound in GDP Growth... Inflation "okay" but a mixed bag... Increased Consumer Spending...
- Jobs growth accelerating... Unemployment remained low... Then there were up/down TAFIFFS!
- The Federal Reserve remained patient, holding the policy rate steady at 4.25% to 4.50%
- U.S. Equities saw a very strong broad-based rally in May and June supported by investor enthusiasm.
- S&P 500 rose 10.6% to a new record high as 78% of companies exceeded analysts' expectations.
- AI-related companies helped push the NASDAQ up 17.7%, and growth stocks took the lead.
- What could dampen the enthusiasm? S&P 500 stocks trade at an aggressive 22 times forward earning.
- Mid and Small Cap stocks trade at a more-modest 15 times and the gap to large caps has widened.
- Rankings in Q2: MCG > LCG > SCG > LCC > SCC > MCC > MCV > SCV > LCV.
- Foreign markets continued to rally with EAFE up 12.1% and Emerging Markets up 12.2%. (weak \$)
- Investors got a modest 1.2% from Bonds and a marginally positive 0.6% from 90 Day T-bills.

#### 2. Overall Fund and Sector Performance (pages 5 to 10 plus 22)

- The 2<sup>nd</sup> quarter more than washed out the lackluster prior quarter. It kicked butt!
- You ended mid-year at \$75.9 million, a new record high.
- Over the past 5 years you've beaten your 8.5% objective by \$6.5 million.
- You achieved an 9.3% return in the quarter which put you in the 3<sup>rd</sup> %ile.
- Over the past 12 months the portfolio returned 14.5%, putting you in the 2<sup>nd</sup> %ile.
- Except for Emerging Markets and Private Equity, EVERY sector outperformed in the quarter.
- Overall, CFDRR's portfolio's performance for 2Q25 and longer term is rather stellar.

#### 3. Manager Performances (pages 11 to 19)

- Scan 2Q25 performance on pages 11, 12, and 13. Almost all your managers outperformed!
- Peregrine, formerly a laggard, was the best performing manager across the board in the quarter.
- In fact, nobody really stumbled. It was a GREAT quarter. Enjoy it while it lasts!
- Hate to say it but, "This too shall pass."

#### 4. Recommendation:

- Let's just keep our long-term focus and carry on.

#### 5. Update (2025 benchmarks through August 8<sup>th</sup>)

- S&P +9.5% Mid Cap +5.8% Small Cap +0.3%
- EAFE +21.2% Emg Mkts +19.0%



## Policy For Booking Pledges

Pending Board Approval September 8, 2025

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The Community Foundation of the Dan River Region will only ~~book pledges~~ record pledges in the general ledger by ~~at~~ year-end and only if they are considered to be material to the financial statement of the organization by the Executive Committee.