



**Community
Foundation**
of the
Dan River Region

541 Loyal St · Danville, VA 24541 · 434.793.0884 · www.cfdr.org

DISTRIBUTION COMMITTEE

September 17, 2025

3:00 p.m.

In Person – Community Foundation

Agenda

Welcome and Chairman's Remarks.....	Elizabeth Hurt
September Distribution Report.....	Elizabeth Hurt
Conflicts of Interest.....	Elizabeth Hurt
May 7, 2025, Minutes	Elizabeth Hurt
DRF Guidelines	Traci Petty
Site Visits	Elizabeth Hurt
Grant Process & Timeline.....	Traci Petty
Grant Review	Traci Petty
-Approximately \$976,664.70 to spend for Competitive Grant Cycle	
-Total Requests for 2025-26 - \$2,207,837.46	
-Total Requests after Admin Cuts - \$1,571,480.80	
Grant Rubric Changes.....	Traci Petty
Adjournment.....	Elizabeth Hurt

**Annual Donor Appreciation Luncheon is November 13, 2025, at the Institute for
Advanced Learning and Research at Noon**

Next Distribution Committee Meeting is November 19, 2025, at 3:00 PM



Community Foundation *of the* Dan River Region

Distribution Committee Report - DRAFT September 22, 2025

The Competitive Grant Cycle Request for Proposals generated 87 grant applications, with a total of \$2,207,837.46 in funds requested. Our admin team disqualified 13 applications, reducing the total amount of funds requested to \$1,571,480.80. The Distribution Committee met on September 17, 2025, regarding the remaining 74 applications for the grant cycle.

Need one Board motion to approve all the following quarterly grants with a grand total of: \$230,320

Special Projects:

❖ Special Initiatives Fund - \$12,000

- Danville Church and Community Tutorial – \$12,000 – to purchase locking bookcases and age-appropriate books for tutorial site libraries at the four Danville Redevelopment and Housing Association locations.

Donor Advised:

❖ Collins ‘Great Outdoor’ Fund - \$6,100

- Southside Area Tennis Association – \$1,100 – to promote outdoor tennis activity
- St. Francis Episcopal Church – \$2,600 – to maintain and improve community garden area
- Town of Chatham -- \$2,400 – to purchase benches for the new pickle ball courts

❖ Dan River Inc. Endowment Fund –\$158,200

- United Way of Danville-Pittsylvania County - \$90,200 - unrestricted
- Averett University - \$43,500 – to support the college fund
- Danville Community College - \$6,000 – to support the DCC Nursing Simulation Capital Program
- Danville Community College - \$7,000 – to support the nursing program
- Danville Museum of Fine Arts and History - \$2,500 – unrestricted
- Danville Symphony Orchestra - \$1,500 – unrestricted
- God’s Storehouse - \$3,000 – unrestricted
- House of Hope - \$3,500 – unrestricted
- God’s Pit Crew - \$1,000 – to support hurricane relief

❖ Gary A. and Sherry M. Carroll “Good for Youth” Fund - \$500

- - \$ – to support youth camps

❖ **The Wednesday Club Endowment Fund - \$700**

- - \$ - unrestricted

Designated:

❖ **James L. Clark and Henrietta Clark Fund – \$6,800**

- Danville Life Saving Crew and Rescue Squad – \$3,400 - unrestricted
- Moffett Memorial Baptist Church – \$3,400 – unrestricted

❖ **Eugene Evans Library Fund - \$2,100**

- Danville Public Library - \$2,100 – unrestricted

❖ **Juanita G. "Nita" Grant Fund - \$3,100**

- Averett University - \$1,550 – to benefit scholarships for students
- First Baptist Church of Danville Endowment Fund - \$1,550 – to benefit the First Baptist Church of Danville Endowment Fund

❖ **Alma Courtney "Sigie" Perkinson Rose Fund - \$3,600**

- Garden Club of Danville - \$3,600 - annual grant to maintain the Perkinson Rose Garden

❖ **Rippe Fund for Temple Beth Sholom - \$520**

- Temple Beth Sholom – \$520 – to support the needs of the building and/or the congregation

❖ **Riverview Rotary Club Endowment Fund - \$2,500**

- Riverview Rotary Club Foundation – \$2,300 – unrestricted from agency fund
- Riverview Rotary Club Foundation – \$200 – unrestricted from individual fund

❖ **Pittsylvania Animal Shelter Fund - \$9,300**

- Pittsylvania Pet Center - \$9,300 – to support modifications to the shelter and grounds for improvements not funded by the County or other governmental or private agencies, to promote animal care, shelter cleanliness, adoption of the maximum number of animals, and general operation of the shelter, where other funding is not available from government or other private sources, as determined by County officials

❖ **Caswell Family Medical Center Endowment Fund - \$9,900**

- Compassion Health Care - \$200 – unrestricted from individual fund
- Compassion Health Care - \$9,700 – unrestricted from agency fund

❖ **Danville Museum of Fine Arts and History Endowment Fund - \$400**

- Danville Museum of Fine Arts and History - \$0 – unrestricted from individual fund
- Danville Museum of Fine Arts and History - \$400 – unrestricted from agency fund

❖ **Wintrode/Stoddart Designated Fund - \$8,000**

- Danville Area Humane Society - \$8,000 – unrestricted

Field of Interest:

❖ **Hart Street Fund - \$500**

- Children's Home Society of Virginia - \$500 – to aid foster children in the transition as they age out of the system (The Possibilities Project)

❖ **Hospice Support Services Fund - \$6,100**

- Southern Area Agency on Aging - \$6,100 – to provide assistance with expenses not covered by insurance to Danville-Pittsylvania residents who have elected hospice benefits

TOTAL for Recommended Grants: \$230,320



Community Foundation *of the* Dan River Region

MINUTES

The Community Foundation Distribution Committee May 7, 2025

Present: Danielle Montague, Cathy Pulliam, Richard Dixon via Teams, Sandy Saunders, Jerry Williams, Elizabeth Hurt, Tiffany Hairston, Cookie Edmunds, Angeles Atkinson, Vince Kania, Dan Hayes, Emily Tomlinson and Traci Petty

Not Present: Cookie Edmunds

Danielle Montague, Chairperson, called the meeting to order at 3:06 pm. Ms. Montague welcomed everyone.

March 14, 2025, Distribution Committee Minutes – Ms. Montague presented the minutes from the March 14, 2025, Distribution Committee meeting. The minutes were approved on a Pulliam/Saunders motion with a unanimous vote.

June Distribution Report – Ms. Montague asked the committee if they had reviewed the draft of the Distribution Report for the June Board Meeting. She explained that the Distribution Report for June is not complete because we do not have all the Donor Advised recommendations back yet so this will not be a report recommendation to the Board from the Distribution Committee.

Updates to Scholarships – Traci Petty told the committee that there were six new scholarships this year—Pamela Parrish, John and Juanita Fulton, Cruising to a Better Future, The Brother Joe Carey, Addison Singh, and Virginia Ann Garmon. There were a total of 309 submitted applications and 160 drafts that were not submitted. 79 applications were removed from the process during the administrative review and 230 moved on to the second round of review. We had 166 scholarships to award, but Walter and Barbara Bass only had one applicant who qualified. The one student received all the funding for their fund this year. We ended the cycle with 165 scholarships awarded to 152 students for a total amount of \$369,584. Last year the preliminary numbers before adjustments for student changes, we awarded \$341,000 to 147 students. There were 78 qualified students who were turned away and that is on par with the past two years, 85 in 2023 and 79 in 2024. She gave a run through of the scholarship process and how awards are determined.

Conflicts of Interest – Ms. Montague reminded everyone to recuse themselves from discussion and voting about a student or fund if they have a conflict of interest.

Scholarships for Approval – Traci Petty presented the slate of scholarships to the committee and opened the floor for discussion and questions. The slate of scholarships was approved on an Atkinson/Hurt motion with a unanimous vote.

Distribution Process Review and Discussion –

Grant and Scholarship Rubrics –

Traci Petty provided amended grant and scholarship rubrics to the committee for review based on the discussions held at the March meeting. The committee unanimously accepted the grant rubric and approved the use of it in the upcoming 2025-2026 Competitive Grant Cycle. Changes were made to simplify the grading process and break the questions into single questions with each having a score, instead of grouped questions with a grouped score. The consensus was that the changes would make scoring less confusing.

The scholarship rubric was reviewed, and questions remained so it was tabled. Traci Petty will develop further information and engage in an email discussion with committee members to create a final version for the committee to review at the next meeting.

A homeschool transcript template that has been utilized in the past by The Foundation was presented to the committee for approval to implement it once again. Discussion around the transcript template was positive apart from concerns as to whether it was necessary to have a notary witness the signature of the overseer for the homeschool student. Concerns were expressed that this was not necessary, and they felt it penalized students who were not attending a regular high school. The committee members majority wanted to keep it, so it remains a part of the template.

Traci Petty explained to the committee that the Dan River Nonprofit Network had asked if we could add something to our Competitive Grant Cycle Application to remind organizations of the local resources that are available to them. The committee discussed it and decided that a page on our website featuring resources would be appropriate, but not our application.

Competitive Grant Cycle Application Structure –

Traci Petty reviewed a list of topics discussed in the March meeting.

The committee said yes to the Competitive Grant Cycle being divided into percentages for the categories. The committee said yes to adding Halifax to the Competitive Grant Cycle in an amount of \$50,000 of unrestricted money, with the Fund for Halifax and South Boston Medical Fund being integrated into the funds to pay out through CGC. The committee would like to invite the Fund for Halifax County Advisory Committee to continue to review the Halifax applications and make recommendations to the Distribution Committee.

The total amount of money, subject to change, available for the Competitive Grant Cycle is \$1,001,025, not including any funds that our Donor Advised Funds may commit to the process.

Animal Services would receive 5% - \$50,051.25, Arts and Culture would receive 10% - \$100,102, Community Development would receive 15% - \$150,154, Education and Youth would receive 25% - \$250,256, Emergency Services would receive 5% - \$50,051, Health and Wellness would receive 15% - \$150,154 and Human Services would receive 25% - \$250,256.

The committee chose to wait to discuss utilizing unrestricted funding to bridge gaps between what donors have established funds to support and what the community's needs are because of the current shifts in Federal funding and not fully knowing what the future looks like for funding and services available in the community.

Marshall Family Fund Structure –

The committee had discussed the Marshall Family Fund application process in the March meeting and came back to the May meeting with questions. The questions posed to the committee were how the application process would work and if the applicants would be removed from the Competitive Grant Cycle. The discussion led the committee to lean toward the options of allowing the applicants to file two applications per cycle and not file an application in the Competitive Grant Cycle. It was discussed that we might develop guidelines for future multi-year projects as the money amount climbs. They tabled the discussion until the September meeting to work out the details.

Next Meeting – Traci Petty reminded that the next Distribution Committee Meeting scheduled for Wednesday, September 17, 2025, at 3:00 pm.

There being no further business, the Chair, on a Pulliam/Hairston motion, declared the meeting adjourned at 5:00 pm.

Respectfully submitted,



Danielle Montague
Distribution Committee Chairperson

Danville Regional Foundation Funds for Re-Granting Information Sheet
2025-26 Amount of \$282,000
Money received is \$300,000 annually, minus a 6% administrative fee to us
GUIDELINES AND RESTRICTIONS
Funding may be used for:
Economic transformation, Education, Emergency Services, Health and Wellness and Community Engagement
Funding is to be used for small and regional nonprofits explicitly addressing the needs of people within the Danville Regional Foundation service area
Danville, Pittsylvania County and Caswell County
No single re-grant can exceed \$25,000
Recipients may only receive funding for two of the three years
Funds may not be used for any advocacy or lobbyist work
Funds may not be used for governmental agencies/entities, local governments
No funding to organizations that simultaneously are receiving 200K+ from DRF unless the funds are addressing a different effort.
Any repurpose request may not exceed 10% without written approval from DRF and only in the case where the budget total remains the same. All additions or deletions from line items or varying total cost from original request must be pre-approved by DRF program officer

Strength of Project: 30 Point Section

Does the statement of need clearly describe the project and why it should be funded? 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)

Is the timeline of one year to completion seem realistic? 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)

Is the project implementing innovative or creative solutions to address an unresolved community problem? 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)

Impact of Project: 30 Point Section

Does the proposal clearly define the desired impact of the project? (States what the project hopes to achieve) 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)

Will the project improve lives in the community it is designed to serve? 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)

How well does the proposal identify indicators that will be used to measure the impact? 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)

Organization Financial Strength: 10 Point Section

Has the organization provided the most recent financial information? 0-1 = Poor; 2 = Average; 3 = Good; 4-5 = Excellent (5 Point Question)

Does the organizational budget and financial statements reflect a healthy organization? 0-1 = Poor; 2 = Average; 3 = Good; 4-5 = Excellent (5 Point Question)

Project Budget: 10 Point Section

Does the project budget outline how the money will be spent and include types and quantities of materials to be purchased? 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)

Project Scope: 10 Point Section

Did the applicant include whom the project will serve and indicate how large of an audience it will impact? 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)

Other Considerations: 10 Point Section

Does the organization intend to collaborate with other groups to achieve the project goals/objectives? (This helps maximize the effectiveness of the resources) 0-2 = Poor; 3-5 = Average; 6-8 = Good; 9-10 = Excellent (10 Point Question)